Town of Morehouse
Board Meeting Agenda
June 11, 2024
7:00 PM at the Morehouse Recreation Center

Call meeting to order

Pledge of Allegiance

Roll Call

Open to the Public for Comments/Questions

Closed to the Public

Motion to accept the Meeting Minutes as printed from the May 14, 2024, Board Meeting.

Motion to accept Officers Reports.

Motion Authorizing Payment of the General Fund Invoices.

Motion Authorizing Payment of the Highway Fund Invoices.

Public Hearing on **Local Law #1 Issuance of Appearance Tickets by Public Servants**
Open to the public for comment or questions?
Closed to the public.
Motion to Adopt Local Law #1

Public Hearing on **Local Law #2 Amending the Protocol for Establishing Fees Charged by the Town of Morehouse**
Open to the public for comment or questions?
Closed to the public.
Motion to Adopt Local Law #2

Public Hearing on **Local Law #3 Entitled Town of Morehouse Regulation of Junk and Refuse Storage**
Open to the public for comment or questions?
Closed to the public.
Motion to Adopt Local Law #3

Public Hearing on **Local Law #4 Entitled Town of Morehouse Dog Control**
Open to the public for comment or questions?
Closed to the public.
Motion to Adopt Local Law #4

Motion to Introduce Local Law #5 Real Property Tax Opt-out Law.

Presentation by Morehouse Fire Department

Resolution – # 24-6-1 Amending Resolution # 24-5-3 Approving the purchase of Zero turn mower

Resolution # 24-6-2 Adopting Purchasing Protocol

Resolution # 24-6-3 Approving Animal Sheltering Agreement

Resolution #24-6-4 Approving Comp-Alliance Contract

Old Business:

Hamilton County Accounting Services

Roof over door at Recreation Center

Repair of Recreation Center Main Roof

Painting of Town Garage and the attached recycling area

Pest Control

Streetlight Upgrade

AUD's - Continued Investigation (PITS – IRS Information Service)

Cell Tower Update, Waiting approval of (APA) Adirondack Park Agency

Notice of Noncompliance (status)

New Business

Discussion regarding furnace repair and fuel purchases for facilities

Open to the Public for Comments and Questions

Closed to the Public

Motion to Adjourn

TOWN OF MOREHOUSE, NEW YORK

LOCAL LAW # 5 OF 2024

A LOCAL LAW PURSUIANT TTO SECTION 487 OF THE REAL PROPERTY TAX LAW AUTHORIZING THE TOWN OF MOREHOUSE TO OPT-OUT OF PROVIDING REAL PROPERTY TAX EXEMPTION FOR SOLAR, WIND OR WASTE ENERGY SYSTEMS.

BE IT ENACTED BY THE TOWN BOARD OF THE TOWN OF

MOREHOUSE, IN THE COUNTY OF HAMILTON, NEW YORK, AS FOLLOWS:

SECTION I, Title: This Local Law shall be known as "Opt-Out of Real Property Tax Law Section 487 Exemption for Qualified Solar, Wind or Waste Energy Systems Law of 2024".

SECTION II. PURPOSE AND INTENT

The purpose of this Local Law is to opt-out and disallow any real property tax exemption for Town taxation purposes contained in New York State Real Property Tax Law Section 487 for qualified solar, wind or waste energy systems.

SECTION III. REMOVAL OF EXEMPTION

The Town Board hereby removes any exemptions provided by New York State Real Property Tax Law 487 for qualified solar, wind or waste energy systems for the purposes of Town taxation.

SECTION IV. SEVERABILITY

If any section, subsection, sentence, clause, phrase or other portion of this local law is for any reason declared unconstitutional or invalid, in whole or in part by any court of competent jurisdiction, such portion shall be deemed severable, and such such unconstitutionally or invalidation shall not affect the validity of the remailing portions of the law, which remaining portions of the law shall remain in full force and effect.

SECTION V. FILING

In addition to filing with the Secretary of State, this local law shall be filed with the New York State Office of Real Property Tax Services, and an additional copy shall be provided to the President of the New York State Energy Research and Development Authority.

SECTION VI. EFFECTIVE DATE

This local law shall take effect immediately upon filing in the Office of the Secretary of State.

Introduced:_____

RESOLUTION NO. 24-6-1

AMENDING RESOLUTION 24-5-3 AUTHORIZING THE PURCHASE OF LANDSCAPING MOWERS FOR THE TOWN HIGHWAY DEPARTMENT

DATED: JUNE 3, 2024

BY: _____

WHEREAS, the Town Board authorized the purchase a Ferris Mower for the Highway Department, and

WHEREAS, there was an error regarding the specifications of said mower in Resolution # 24-5-3, reflected in Item #1 and corrected in Item #2

1. BuyBoard Contract # 611-20 (1) New Ferris ISX800BE2760SS 27 HP Briggs and Stratton EFI Engine 60" Deck, Suspension Seat, at the price: $9,004.67

2. BuyBoard Contract # 680-22 (1) New Ferris ISX800B2760SS 27HP Briggs and Stratton Carb Engine, 60" Deck, Suspension Seat, at the price: $8,755.67

and

THEREFORE, BE IT RESOLVED, that the Morehouse Town Board approves the amended specifications, price, and purchase.

Seconded by: _____

DeVuyst: _____

Mosher: _____

Uebele: _____

Taylor: _____

Fernandez: _____

_____
Anthony Fernandez
Morehouse Town Supervisor

_____
Stephanie Tichnor
Morehouse Town Clerk

ClintonTractor & Implement Co.
The Calidonna Family

650' Above Sea Level
31 Meadow Street - PO Box 262 - Clinton, NY 13323
Phone: 315-853-6151 - Fax: 315-853-6065
www.clintontractor.net

SOLD TO
TOWN37 MUN MOREHOUSE TOWN OF
P O BOX 59
HOFFMEISTER, NY 13353

SHIP TO

Sold By: CMS PO #: BUTCH Date 5/15/24 EQUIPMENT SALE EC30679
Ship By: Tax #: 8:08:32 PRT: 2 Open

Tax	D	Qty	Description			Price	Amount
			Group: 01 EQUIPMENT SALE				
N		Z	FE777C FERRIS	5902075	ISX800B2760		8755.67
			SER#:4002263777	WAR:48	EXP: 5/04/28		
N		Z	FE693C FERRIS	5901887	FW25KAV1948		6265.67
			SER#:4002350693	WAR:48	EXP: 5/08/24		
					** TOTAL EQUIPMENT SALE		15021.34

Lawn Mowers

** SUBTOTAL 15021.34

X _____ Charge Sale

Phone: (315)826-7509

PAY THIS AMOUNT $15021.34

All claims for returned goods MUST be accompanied by this bill. Any Warranties on the products sold hereby are those made by the manufacturer. The Seller hereby expressly disclaims all warranties, either express or implied, including any implied warranty of merchantability or fitness for a particular purpose and neither assumes nor authorizes any other person to assume for it

RESOLUTION NO. 24-5-3

AUTHORIZING THE PURCHASE OF LANDSCAPING MOWERS FOR THE TOWN HIGHWAY DEPARTMENT

DATED: MAY 14, 2024

BY: Mary Ann Mosher

WHEREAS, the Town Highway Department is in need of landscaping mowers to maintain property owned by the town, and

WHEREAS, the Town Highway Supervisor has received a written price quote for the said equipment through the BuyBoard National Purchasing Cooperative as follows:

1. BuyBoard Contract # 611-20 (1) New Ferris ISX800BE2760SS 27 HP Briggs and Stratton EFI Engine 60" Deck, Suspension Seat, at the price: $9,004.67

2. BuyBoard Contract # 706-23 (1) New Ferris FW25KAV184818 HP Kawasaki Engine, 48" deck, pistol grips, at the price: $6,265.67

and

WHEREAS, the equipment listed above from Clinton Tractor, 31 Meadow Street, Clinton, New York 13323, meet the specifications for the said landscaping mowers and the Town Highway Supervisor recommends the purchase, and

THEREFORE, BE IT RESOLVED, that the Highway Supervisor is hereby authorized to order items #1 and #2 as listed above from Clinton Tractor as mentioned herein for the total amount of $15,270.34 and it shall be charged to Account No. DA.5130.2 and the Highway Supervisor and Town Supervisor be so notified

Seconded by: Brian Taylor

DeVuyst: ✓

Mosher: ✓

Uebele: ✓

Taylor: ✓

Fernandez:

Stephanie Tichnor

Stephanie Tichnor

Morehouse Town Clerk

RESOLUTION NO. 24-6-2

AUTHORIZING THE ADOPTION OF THE TOWN OF MOREHOUSE PROCUREMENT POLICY FOR ALL GOODS AND SERVICES NOT SUBJECT TO THE BIDDING REQUIREMENTS GML~103 OR ANY OTHER LAW

DATED: JUNE 11, 2024

BY: _____

WHEREAS, Section 104-b of the General Municipal Law (GML) required every town to adopt internal policies and procedures governing all procurement of goods and services not subject to the bidding requirements of GML~103 or any other law; and

WHEREAS, comments have been solicited from those officers of the Town involved with procurement, and

THEREFORE, LET IT BE RESOLVED, that the Town of Morehouse does hereby adopt the following procurement policies and procedures:

Guideline 1 Every prospective purchase of goods or services shall be evaluated to determine the applicability of GML~103. Every Town Officer, Board, Department Head, or other personnel with the requisite purchasing authority (hereinafter Purchaser) shall estimate the cumulative amount of the items of supply or equipment needed in a given fiscal year. That estimate shall include the canvass of the other town departments and history to determine the likely yearly value of the commodity to be acquired. The information gathered and conclusions reached shall be documented and kept with the file or other documentation supporting the purchase activity.

Guideline 2 All purchases of a) supplies or equipment which will exceed $20,000 in the fiscal year or b) public works contracts over $35,000 shall be formally bid pursuant to GML~103.

All estimated purchases of:

~ Less than $20,000 but greater than $10,000 requires a written **request for a proposal** (RFP) and written/fax/email quotes from three vendors.

~ Less than $10,000 but greater than $6,000 requires and oral request for the goods and written/fax/email quotes from three vendors.

~ Less than $6,000 but greater than $2,500 requires an oral request for the goods and oral/written/fax/email quotes from two vendors.

~ Less than $2,500 is left to the discretion of the Purchaser

All estimated public works contracts of:

~ Less than $35,000 but greater than $15,000 requires a written RFP and written/fax/email proposals from three contractors.

~ Less than $15,000 but greater than $3,000 requires a written RFP and written/fax/email proposals from two contractors.

~ Less than $3,000 is left to the discretion of the Purchaser.

Any written RFP shall describe the desired goods, quantity, and the particulars of delivery. The Purchaser shall compile a list of all vendors/contractors from whom written/fax/email/oral quotes have been requested and the written/fax/email/oral quotes offered.

All information gathered in complying with the procedures of this Guideline shall be preserved and filed with the documentation supporting the subsequent purchase or public works contract.

Guideline 3 The lowest responsible proposal or quote shall be awarded the purchase or public works contract unless the Purchaser prepared a written justification providing reasons why it is in the best interest of the Town and its taxpayers to make and award to other then the low bidder. (For example: the second low bidder is a business in town, paying property taxes and their quote was within 5% of the low bidder which is an out of state business or supplier.) If a bidder is not deemed responsible, facts supporting that judgment shall also be documented and filed with the record supporting the procurement.

Guideline 4 A good faith effort shall be made to obtain the required number of proposals or quotations. If the Purchaser is unable to obtain the required number of proposals or quotations, the Purchaser shall document the attempt made at obtaining the proposals. In no event shall the inability to obtain the proposals or quotes be a bar to the procurement.

Guideline 5 Except when directed by the Town Board, no solicitation of written proposals or quotations shall be required under the following circumstances:

a) Acquisition of professional services
b) Emergencies
c) Sole source situations
d) Goods purchased from agencies for the blind or severely handicapped
e) Goods purchased from correctional facilities

f) Goods purchased from another governmental agency
g) Goods purchased at auction
h) Goods purchased for less than $2,500
i) Public works contracts for less than $3,000

Guideline 6 This policy shall be reviewed annually by the Town Board at its organizational meeting or as soon thereafter as is reasonably practicable.

Seconded by: _____

DeVuyst: _____

Mosher: _____

Uebele: _____

Taylor: _____

Fernandez: _____

_____
Anthony Fernandez
Morehouse Town Supervisor

_____
Stephanie Tichnor
Morehouse Town Clerk

RESOLUTION NO. 24-6-3

RESOLUTION AUTHORIZING AGREEMENT WITH ANITA'S STEVENS SWAN HUMANE SOCIETY FOR ANIMAL SHELTERING
DATED: JUNE 3, 2024

BY: _____

WHEREAS, the Town of Morehouse needs animal sheltering services, and

WHEREAS, Anita's Stevens Swan Humane Society has provided the Town of Morehouse such services in the past and has agreed to provide such animal sheltering services for the year of 2024, ending on December 31, 2024, and

THEREFORE, BE IT RESOLVED, that the Morehouse Town Board does hereby authorize the Town Supervisor to enter into a contract with Anita's Stevens Swan Humane Society for animal sheltering services.

Seconded by: _____

DeVuyst: _____

Mosher: _____

Uebele: _____

Taylor: _____

Fernandez: _____

_____	_____
Anthony Fernandez	Stephanie Tichnor
Morehouse Town Supervisor	Morehouse Town Clerk

RESOLUTION NO. 24-6-4

AUTHORIZING AGREEMENT BETWEEN NEW YORK STATE COMP-ALLIANCE AND THE TOWN OF MOREHOUSE

DATED: JUNE 11, 2024

BY: _____

WHEREAS, the Town of Morehouse has had an agreement with the New York State Comp-Alliance for worker's compensation insurance, and

WHEREAS, the Town of Morehouse is eligible for a (3) year fixed cost renewal of said policy, and

WHEREAS, this agreement will start on July 1, 2024, run through June 30, 2027, at an annual cost of $14,911.00, and

THEREFORE BE IT RESOLVED: that the Town of Morehouse, Town Board does hereby authorize the Town Supervisor to execute any documents on behalf of the town to enter into a agreement with the New York State Comp-Alliance

Seconded by: _____

DeVuyst: _____

Mosher: _____

Uebele: _____

Taylor: _____

Fernandez: _____

_____
Anthony Fernandez
Morehouse Town Supervisor

_____
Stephanie Tichnor
Morehouse Town Clerk